

## Recruitment of Tenure-type fixed-term research scientists to study forestry and forest products

### 1. Research institutes, Research department (location), and Research programs

[1] Please see the list of open recruitment for research staff. (tenure-type fixed-term research scientists) (April 2025)

[2] We are planning to recruit 5 new Tenure-type fixed-term research scientists.

### 2. Qualifications for application

[1] Applicants must possess, or be scheduled to obtain, a master's degree or a doctoral degree prior to the date of employment. (April 1st, 2025)

[2] Applicants should have the knowledge, ability, and/or techniques necessary for employment as a member of the research scientists in charge of the research theme of the intended post (Separate table).

[3] Applicants can be of any nationality, but they must be able to communicate in English. Additionally, applicants must obtain the status of residence to work at our organization in Japan by the date of employment.

[4] No person falling under any of the following items shall be eligible for the application:

(1) A person who has been sentenced on account of a crime by imprisonment or more serious punishment, and of whom the execution of the sentence has not been completed or who has not yet ceased to be amenable to the execution of the sentence;

(2) A person who was dismissed by disciplinary action and a period of two years has not expired since the day of that disposition;

(3) Persons who do not have Japanese nationality and fall under any of the following:

1) A person who does not have the necessary status of residence (referring to the status of residence pursuant to the provisions of Article 2-2 of the Immigration Control and Refugee Recognition Act) to carry out the job that he or she will engage in after being hired.

2) Persons who are not special permanent residents as defined in the Special Law Concerning Immigration Control for Persons Who Have Lost Japanese Nationality Based on the Treaty of Peace with Japan (Excluding those who have the necessary residence status to perform the duties they will be engaged in after being hired.)

### 3. Employment term

[1] Three (3) years, in principle (until March 31st, 2028)

[2] The applicant may apply for a post as permanent staff when FFPRI invites public applications separately for such a post.

### 4. Application documents (Create each file with the name as instructed)

4-1. (When submitting directly to the FFPRI (jinji@ffpri.affrc.go.jp)).

[1] Curriculum vitae (download the format)

File name: Applicant name-1.pdf Example: Taro Mori-1.pdf

Please be sure to include your email address if you have one. Also, please be sure to attach a photo of your face.

The Forest Research and Management Organization is promoting support for nurturing the next generation. If you have a period of research interruption due to childcare or long-term care, please fill in the resume regardless of gender.

[2] Hard copy of certificate of doctoral degree or a certificate for expected completion of the doctoral course.

File name: Applicant name-2.pdf

[3] Summary of current research and major achievements for your doctoral degree (1 page A4 size, free format)

\* Those who have a doctoral degree do not need to submit this summary

File name: Applicant name-3.pdf

Degree acquisition plan (university / faculty planning to acquire a degree, conditions required for degree examination, etc., professor's name, planned theme, schedule until acquisition)

\* Those who have a doctoral degree do not need to submit

[4] List of publications (download the format)

List publications such as articles, Misc, lectures and oral presentations, books, etc.

File name: Applicant name-4.pdf

[5] Three (3) copies of major publications

File name: Applicant name-5.pdf

[6] Your future ambitions (1page A4 size, free format)

File name: Applicant name-6.pdf

[7] Two names of recommending persons\* (1 page A4 size, free format: The name, affiliation, title, phone, and e-mail address of the recommending person must be written in the letter.) \* FFPRI employees are unacceptable as the recommending persons.

File name: Applicant name-7.pdf

4-2 (If applying through JREC-IN Portal: <https://jrecin.jst.go.jp/seek/SeekTop>)

[1] Curriculum vitae (Please create application form information specified by JREC-IN Portal)

And please prepare Curriculum vitae-2 also.

File name: Applicant name-1-2.pdf

Please be sure to include your email address if you have one. Also, please be sure to attach a photo of your face.

The Forest Research and Management Organization is promoting support for nurturing the next generation. If you have a period of research interruption due to childcare or long-term care, please fill in the resume regardless of gender.

[2] Hard copy of certificate of doctoral degree or a certificate for expected completion of the doctoral course.

File name: Applicant name-2.pdf

[3] Summary of current research and major achievements for your doctoral degree (1 page A4 size, free format)

\* Those who have a doctoral degree do not need to submit this summary

File name: Applicant name-3.pdf

Degree acquisition plan (university / faculty planning to acquire a degree, conditions required for degree examination, etc., professor's name, planned theme, schedule until acquisition)

\* Those who have a doctoral degree do not need to submit

[4] List of publications (Please create a list of achievements and activities specified by JREC-IN Portal)

List publications such as articles, Misc, lectures and oral presentations, books, etc.

File name: Applicant name-4.pdf

[5] Three (3) copies of major publications

File name: Applicant name-5.pdf

[6] Your future ambitions (1page A4 size, free format)

File name: Applicant name-6.pdf

[7] Two names of recommending persons\* (1 page A4 size, free format: The name, affiliation, title, phone, and e-mail address of the recommending person must be written in the letter.) \* FFPRI employees are unacceptable as the recommending persons.

File name: Applicant name-7.pdf

Name, affiliation and contact telephone number and e-mail address

Please submit your application in a zipped file as the maximum number of files that can be attached to a JREC-IN Portal application is 5 and the maximum size of each file is 30MB.

#### 5. Submission e-mail address

[jniji@ffpri.affrc.go.jp](mailto:jniji@ffpri.affrc.go.jp) (Department of General Affairs, Forestry and Forest Products Research Institute  
(No password required))

Email title: (Job application) "List of open recruitment" number and Applicant name

ex: (Job application) No.1 taro shinrin

#### 6. Deadline

17:00 on November 22th, 2024 (Japan standard time).

#### 7. Screening

[1] The selection committee of FFPRI will perform the primary examination based on the documents on Mid-December 2024 and will notify the result.

[2] The second examination (oral interview) will be carried out in FFPRI, Tsukuba on Mid-January 2025. The above dates are currently scheduled dates and are subject to change. Applicants will be notified once the schedule is finalized.

#### 8. Start of employment

April 1st, 2025

#### 9. Salary

The basic monthly salary is ¥330,000 -, which may be increased considering the employee's career and research activities. Allowances will be determined in accordance with the regulations of FFPRI.

#### 10. Working hours / vacation

The basic working hours are from 8:30 to 17:15, 7 hours and 45 minutes a day, and as a general rule, holidays such as Saturdays, Sundays and public holidays are closed. You can also choose the discretionary labor system or the flextime system.

The leave includes annual paid leave of 20 days a year. The remaining days are carried over to the next year up to 20 days, Sick leave and special leaves (summer / vacation) , Marriage childbirth, bereavement, volunteers, etc.), are also available

#### 11. Others

- Travel and, accommodation expenses, incurred during the selection will be borne by the applicant.
- Once hired public servant's dormitory may be available. However, we may not be able to meet your request depending on the work area and availability of accommodation.
- The personal information provided will not be used for anything other than this recruitment .
- The Organization has "Basic Law for Persons with Disabilities (Law No. 84 of 1970)", "Law for

Promotion of Employment of Persons with Disabilities (Law No. 123 of 1960)" and "Promotion of Elimination of Discrimination on the Grounds of Disability". We will select staff in accordance with the purpose of "Act on Law (2013 Law No. 65)".

## 12. Inquiries

If you have any questions regarding employment at FFPRI, please contact: Department of General Affairs, Forestry and Forest Products Research Institute.

Email : [jinji@ffpri.affrc.go.jp](mailto:jinji@ffpri.affrc.go.jp)